

# Communications Internship

*Help advance Imago's Communication goals.*

## General Description

The Communications Intern will work closely with staff to plan and post Imago's communications. The intern will help to develop editorial calendars, create and publish social media posts, update online calendars and other communications projects. This is a great opportunity to learn about and make a meaningful contribution to the inner workings of a nonprofit organization.

## Schedule and Location

Available Year Round. Time Commitment is Flexible. The internship is approximately 2-5 hours per week. Possible to work remotely.

## Responsibilities

Intern duties and responsibilities can be tailored somewhat to meet the intern's interest. Responsibilities MAY include:

1. Communications: In coordination with staff, develop and publish communications through traditional media, and social media.
2. If appropriate, the intern can work with staff to plan and execute other administrative organizational tasks - the intern would work with staff on fundraising projects, organizational strategies, and other large scale projects.

## Requirements

1. Must be an excellent communicator
2. Must be able to plan in coordination with staff and volunteers, but to carry out work independently.
3. Must be willing to meet regularly with staff and volunteers for planning and feedback.

## Contact Information

If interested, contact Chris Clements, Executive Director at [cclements@imagoearth.org](mailto:cclements@imagoearth.org) or (513) 921-5124.

## About Imago Internships

Imago is a long-standing environmental education organization with an ambitious vision and an exciting mission. Because of our small staff, interns have a real opportunity to have a direct and lasting impact not only on our organization but on the communities that we serve. Not only will your work support Imago, it will provide you with useful skills, contacts and experiences that will serve you in future careers and endeavors.

As compensation for your internship, Imago can work with you to help provide a variety of options. Compensation can include class credit, a stipend, service project credit, and even less traditional options such as a Community Supported Agriculture share, and the ability to work in a “office” surrounded by a committed community and with a 16 acre nature preserve right outside the door.

### **Imago**

700 Enright Avenue

Cincinnati, OH 45205

(513) 921-5124 | [office@imagoearth.org](mailto:office@imagoearth.org) | [www.imagoearth.org](http://www.imagoearth.org)

[facebook.com/imagoearth](https://facebook.com/imagoearth) | [instagram.com/imagoearth](https://instagram.com/imagoearth)



nature • sustainability • community